



# SHRI MATA VAISHNO DEVI UNIVERSITY

Sub Post Office, Katra -183230

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## Network Centre

### Application Form for Internet Connectivity / Email for Staff/ Faculty

<b>Name</b>	
<b>Employee Code</b>	
<b>Department/School</b>	
<b>Permanent address</b>	
<b>University Address</b>	
<b>Laptop / System Model &amp; Serial No. (if any)</b> 1. MAC ID of LAN Card 2. MAC ID of Wi-Fi Card	
<b>Mobile No.</b>	
<b>Email Id 1. (Preferred University Email ID )</b> 2. (Other Email)	
<b>Signature</b>	
<b>Recommended &amp; forwarded by</b> <b>Dean / Directors/ Section Heads</b>	

### For Network Centre use

SMVDU/NC/2015/

Dated :

Username : \_\_\_\_\_ Password : \_\_\_\_\_

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Username : \_\_\_\_\_ Password : \_\_\_\_\_

## **Instructions: -**

1. Do not share username & password with anyone.
2. Network centre will be providing internet connection only as per recommendations from Deans /Directors / Head of Sections.
3. The user for whom the account was created is responsible for the security of the account and all actions associated with its use.
4. **Stolen passwords:** Often the account owner is the first person to detect unauthorized use of their account. If this occurs, please notify to the Network Centre.
5. Type **ipconfig /all** in command prompt to see the MAC ID of Network Card.
6. Attach one photocopy of your identity card with this form.